



DEPARTMENT OF THE NAVY

OFFICER IN CHARGE
FLEET NUMERICAL METEOROLOGY AND OCEANOGRAPHY DETACHMENT
FEDERAL BUILDING
151 PATTON AVENUE
ASHEVILLE, NC 28801-5014

IN REPLY REFER TO:

FNMODASHEVILLENOTE 3148
26 May 2005

FLENUMMETOC DET ASHEVILLE NOTICE 3148

From: Officer in Charge, Fleet Numerical Meteorology and
Oceanography Detachment Asheville

Subj: IMPLEMENTATION OF STATION INFORMATION FILE (SIF)

Ref: (a) NAVMETOCCOMIST 3140.1L of 15 Sep 2000

1. Purpose. To promulgate procedures for submitting the Station Information File (SIF) report to Fleet Numerical Meteorology and Oceanography Detachment (FLENUMMETOC DET) Asheville.
2. Cancellation. FNMODASHEVILLENOTE 3148 of 26 February 2002
3. Background. Documenting the type of meteorological observing equipment used by Navy and Marine Corps units/activities to collect and disseminate meteorological data, and the equipment location with respect to the point of observation, is a long established practice and requires annual verification. Over the years, designated Navy and Marine Corps weather observing units have forwarded standard forms to FLENUMMETOC DET Asheville, which preserves records of each station's instrumentation history.
4. Discussion. Reference (a), paragraph 5.7.3, requires each meteorological unit (ashore and afloat) to prepare and submit the Station Information File (SIF), NAVMETOCCOM Form 3140-1DF, not later than 25 January annually, and any time the instrumentation or its location is changed. COMNAVMETOCCOM tasked this activity to implement revised report submission procedures that eliminate the stocking of paper forms with a replacement software application that can be rapidly updated.

5. Action.

a. A user's guide, along with a blank SIF form in "Word" format, is available on the FLENUMMETOC DET Asheville web page, located in the Instructions section. Users can also view the latest annual SIF submitted for their station. This version of the SIF can be downloaded, edited, and returned to FLENUMMETOC DET Asheville via e-mail. FLENUMMETOC DET Asheville websites:

Unclassified: <https://navy.ncdc.noaa.gov>

SIPRNET: <http://navyclimatology.navy.smil.mil>

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b. Submission of the SIF report is also applicable to remote shore sites having an Automated Surface Observing System (ASOS) installation. Designated NAVMETOCCOM and USMC activities, who have operational support responsibilities for one or more remote activities with an ASOS installation in their area of responsibility (AOR), shall submit the report.

c. Questions related to the preparation or submission of the Station Information File may be directed to the FNMOD MET TECH, Commercial (828) 271-4232, facsimile (828) 271-4672, or by email:

Unclassified: navy.fnmod@noaa.gov

SIPRNET: request@navyclimatology.navy.smil.mil

6. Cancellation Contingency. Upon the issuance of the next revised edition.



B.J. RIVENBARK

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